



PARENTS – TEACHERS ASSOCIATION PROJECT REPORT S.Y. 2024-2025

PROJECT OVERVIEW:

- Project Name and Location:** “Operation Plan Roofing”
The construction of playground roofing at Epiphany Christian Academy of La Trinidad, Inc. located at IB-02, Epiphany compound, Km.5, La Trinidad, Benguet
- Project Scope and Description:** PTA promotes the growth, progress and general welfare of ECALTI. The Association implements sustainable projects to provide a healthy and secured learning environment with the active involvement of all parents, teachers, and the school administration.
- Specifically, the project wishes to nurture and protect the children develop and venture out their competitive pro-active sports roofed from the sun and rain’s harm. Also, it would serve as a multi-functional covered court to accommodate school activities.
- The project was all about constructing the roofing of the one hundred-eighty square meter (180 sq.m.) playing area; costing Two Hundred Forty-five Thousand Pesos(Php245, 000.00).
- Timeline:** The project began on May 5, 2025 and finally completed on June 18, 2025. It was more than a month project.
- Contract Terms:** The construction of the project was represented therein by MR. JAMES T. GAPONGLE, GPTA President of ECALTI, who hereafter referred to as the FIRST PARTY/ CLIENT; and ENGR. ESTANISLAO W. TAGTAG JR. of legal age, Filipino citizen, and a resident of JF-066, Toyong, Pico, La Trinidad, Benguet hereinafter referred to as the SECOND PARTY/ CONTRACTOR.
- The terms of payment are clearly stipulated on the attached *‘Contract’ made between the client and the contractor.

Second Party Professional License



WORK SUMMARY:

Week	Date	Construction Activities
1	May 5-11	<ul style="list-style-type: none">• Laborers arrived and was oriented of the usage of school facilities and the school system especially on security and safety.• Angle bars were delivered.• Scaffolding was assembled and erected to provide safe support to workers do their job safe and efficient. The church generously allowed the utilization of their scaffoldings.• Square Tubes and Angle Bars were coated with Epoxy Primer to protect the metal from corrosion.• One of the major G-Pipe post near the back gate has been raised. Workers dug its floor base deep and safe with concrete.
2	May 12-18	<ul style="list-style-type: none">• Not much work progress this week since the workers went home to practice their right of suffrage.• Welding of the Angle Bars started.
3	May 19-25	<ul style="list-style-type: none">• Angle Bars was lifted and welded overtime.• Additional metal support was constructed inside the Grade 4 Peace and Grade 5 Kind classrooms.
4	May 26-June 1	<ul style="list-style-type: none">• Square Tubes was installed as main framework before the fixing of the roof.
5	June 2-8	<ul style="list-style-type: none">• Negative progress this week since there was a long delay of delivering the needed roofing materials.
6	June 9-15	<ul style="list-style-type: none">• Not much progress this week.• Delivery of the roofing materials was made on June 11, 2025 at 11:32PM.• Installment of the roof started on Saturday, June 12, 2025.
7	June 16-18	<ul style="list-style-type: none">• May be 95% complete roofing was finished before the Tuesday start of classes.• The construction was blessed on the 17th timely before the 8AM Mass Celebration.• Workers applied Silicone coating to extend the roof's lifespan as well as installing the PVC pipes to safely maintain a functional water drainage system from the roof.• The contractor with his workers cleaned the debris, construction wastes and communicated the culmination of the project to the PTA president at 5:16PM, June 18, 2025.

Technical. The contractor personally assisted the workers with specific instructions. Since the construction primarily necessitates expertise on welding, an experienced one technically did a fine job working on the needed metal works. The major equipment used during the construction was a heavy duty welding machine provided by the contractor and of course other necessary basic materials. The project's basic architectural drawing with proper labels was sketched by a knowledgeable parent.

Materials. Please see attached summary of materials needed from the hands of a construction expert. *Financial Summary

Safety. During the duration of the construction, the school was pre-informed of the safety measures to be undertaken to avoid accidents. School kids were strictly advised not to proceed at the construction site. Also, the workers were told always to work safely and on guard when faculty and staff happen to pass on the site.

A barricade tape or caution tape was suggested to be mounted to warn school kids not to cross a certain part where sharp objects are stored.

FINANCIAL SUMMARY:

Term of Payment

- a. Down payment which is fifteen percent (15%) of the total contract price of the project.

Php. 40,000.00 was the first down payment paid on April 15, 2025.

- b. Partial Payment which is fifty percent (50%) of the total contract price upon accomplishment of roof trusses and other structural skeleton.

Php. 115,000.00 was the partial payment paid on May 29, 2025.

- c. Full payment of the project which is thirty-five percent (35%) of the total project cost shall be paid by the first party to the second party upon installation of roofing sheets, roofing gutter and flashing as one hundred percent (100%) accomplishment of the project.

Php 90,000.00 was given in full payment on July 11, 2025.

*****The amount of (Php 60, 000 was shouldered by the school to complete the full payment.**

Final Account. The total cost of the project was **Php245,000.00**

Roofing at Epiphany Compound

Materials;

- 2 pcs - H bar
- 25 pcs - 2 1/2" x 35mm Angle bar
- 25 pcs - 2" x 35mm Angle bar
- 8 pcs - 12mm round bars
- 16 pcs - 16mm round bars
- 46 pcs - 2x3x1.5 C purlins
- 7 pcs - 2x6x1.5 C purlins
- 8 pcs - 24" x 0.4 Gutter
- 12 pcs - 24" x 0.4 flashing
- 180 Lm - ribtype roofing sheet 0.4

Total material cost	= ₱ 155,510.00
Contingencies	= ₱ 20,000.00
Labor cost	= ₱ 70,204.00
Total Project cost	= ₱ 245,714.00

CHALLENGES AND LESSONS LEARNED:

Challenges Encountered

- Overwhelming fund expectation.
- The construction duration was said to have transpired during a dry season but nature says otherwise. The rain was a huge disruption for workers to continue.
- Long delay of delivering construction materials purchased from lowland suppliers.
- Miscommunication of project info among ECALTI stakeholders.
- Constructive and hearsay comments are healthy motivations of promoting goodness.
- Soliciting behind ECA walls. Convincing other parents, family and friends' demand charm and a well-reasoned cause.

Lessons Learned

- Respect, proper observation, and recognizing legitimacy of oral and written procedures of documents.
- Promotion of appreciation are encouraged among ECA stakeholders of the commitment of PTA officers serving the school for the general welfare of school children.
- One vision of helping the school matters most over negative feedback and rejections.
- Test of will and professional demeanor in dealing with parents, teachers and staff.
- ECALTI parents and guardians are cheerful givers for the benefit of the kids and the school in general.
- PTA is open to suggestions and recommendations. Approach any PTA officers if a bright or brighter idea is born from any ECALTI stakeholders.
- SAFE and HAPPY KIDS - HAPPY SCHOOL is what matters. HAPPY PARENTS and GUARDIANS.

PROJECT CLOSURE:

GPTA Officers led by James T. Gapongle together with BOT Chairperson Dr. Julia A. Solimen, ECALTI Principal Carlos B. La-us and the members of Faculty and Staff were present during the project's blessing by The Rev. Joselito P. Diasen, School Chaplain and BOT member. The event served as the final means of officially recognizing the existence and significance of the project with everyone as a witness and God as the benevolent giver and provider of all creations.

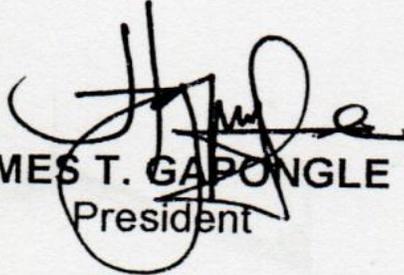
Psalm 107:1 declares, "Oh give thanks to the Lord, for he is good, for his steadfast love endures forever."

Additionally, James 1:17 states, "Every good and perfect gift is from above, coming down from the Father of the heavenly lights, who does not change like shifting shadows."

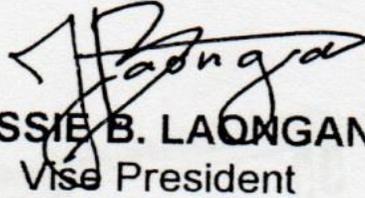
For all inconveniences incurred by PTA officers, our deepest apology.

THANK YOU VERY MUCH

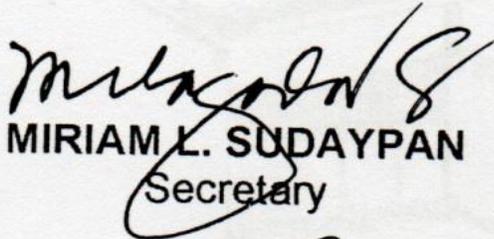
GPTA OFFICERS SY 2024 – 2025



JAMES T. GAPONGLE
President



JESSIE B. LAONGAN
Vice President



MIRIAM L. SUDAYPAN
Secretary



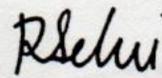
YRECA JANE B. CRUZ
Assistant Secretary



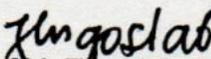
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Assistant Treasurer



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Auditor



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PIO



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Business Manager